

DISC Newsletter

Volume 3, Issue 2

February 2003

An Information Periodical For DISC Employees

SHARP Upgrade

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Progress towards implementation of the SHARP system to PeopleSoft version 8.0 continues. PeopleSoft will no longer support the current version 7.0.

Version 8 is quite a bit different from version 7. First of all it is Web enabled, allowing us additional functionality. We are also able to do much more of the upgrade ourselves, saving money on consultant fees.

An increase in functionality will enable employees to interact directly with SHARP in a few areas. Eventually employees will be able to make changes to their W-4, and view their pay statement on Monday of the pay week, versus Thursday. This is called the self-service function. It is similar to the Open Enrollment we have been experiencing over the past two years. Employees will have a sign-on and password to get them into the self-service part of SHARP.

Employees will not be able to make many changes, but will be able to view their own pay statements, vacation and sick days, etc. From work or home anytime on the Internet.

I am on the SHARP Upgrade Change Management Team, along with others from DISC, DPS and A&R. It is our job to inform agencies of the changes that will be made, and tasks the agencies need to do in preparation for the upgrade.

We have provided agencies with checklists including those duties they need to complete by May 2003 so they are ready to go live in June 2003. Agencies are required to send those to us three times, each time completing more of the list, so we can track how each agency is progressing. The next checklist progress report is due on March 10, and the third update is due on May 9, 2003.

As you can see, there is not much time left on the project. This upgrade should help employees, save the state money, and give us a better payroll system.

DISC NEWSLETTER

Produced and Edited by:
Doug Quinn/BAS

Sponsored by:
DISC

Contributors This Month:
Doug Quinn
Virginia Fuemmeler
Sara Johnson
Bruce Roberts

*Comments & Articles
should be directed to:*

Doug Quinn, e-mail:
douglas.quinn@da.state.
ks.us



EMPLOYEE INFO

February Birthdays



Elna Ensley

Beth Zlotky

Dan Holmes

Kristine Zeller

Virginia Grider

Mark Peralta

Clydette Johnson

Jeff Muller

Ryan Rinehart

Brian Frahm

Jesse Springer

Bob Michaelis

Larry Buckles

Dan Force

Chuck Engel

Michael Hunt

Dan Czajkowski

Larry Kettlewell

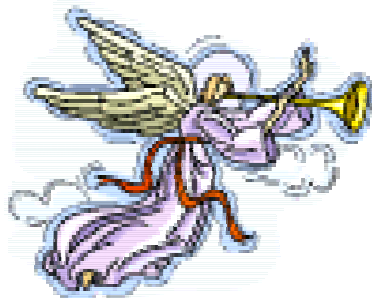
Jim Logan

DEATHS

Richard Escobar's Nephew

Jim Arnold's Father-in-Law

*Sorry to hear about
your losses. Our
thoughts are with you.*



DEC Adds New Members By: Virginia Fuemmeler

The annual membership drive for the DISC Employee's Club (DEC) ended on January 31. In calendar year 2002 we gained 16 new members and this year we have 14 new members to add to the club for a total of 77 members out of the 206 FTE in DISC. That is 37.4% participation by all employees.

We would like to welcome these new members aboard: Charlene Atwood, Bill Berns, Theresa Duran, Angie Feyh, Sarah Gigous, Desi Gomez, Kevin Greenfield, Bob Michaelis, Denise Moore, Linda Schramek, Frances Simpson, Linda Smith, Carol Tillman, and Dave Timpany.

For only \$1 a month you can support your fellow DEC member for marriage (card and \$25), birth of a child (Teddy gram), hospitalization (plant and card), loss of a close family member (card and memorial), resignation (card and check), or retirement (card and check).

The club also sends a card to a non member as well, if we are notified by a supervisor for any of these occasions.

The DEC representatives are Jay Coverdale (BIS Tech Support), Kathy Cummings (BDAS), Cathy Long (BIS Operations), Mark Peralta (BOT), Mary Winans (BOCS), Jennifer Sauer (BAS), Cheryl Price (BAS), and Virginia Fuemmeler (BAS).

Current members are:

Tony Appelhanz	Sarah Gigous
Shelly Myers	Jimmie Arnold
Charlene Atwood	Desi Gomez
Rod Odom	Kevin Greenfield
Pat Orr	Bill Berns
Virginia Grider	Carey Brown
Cad Griffin	Mark Peralta
Lisa Brown	Tim Griffin

Shirley Perry	Laura Browne
John Harper	Cheryl Price
Janelle Burgardt	Joe Hennes
Doug Quinn	Larry Caldwell
Marsh Herman	Wilma Richardson
Lisa Cameron	Rita Jackson
Bruce Roberts	Judy Chapman
Cory Jager	Jennifer Sauer
Clara Child	Janel Johnson
Linda Schramek	Jay Coverdale
Sara Johnson	Alan Sharp
Kathy Cummings	Dana Jolley
Judy Shepherd	Michele DeMoss
John Jones	Frances Simpson
LaTonya Drakes	Clayton Kinnett
Linda Smith	Kurt Dubach
Frank Kosiba	Janet Starnes
Theresa Duran	Andy Kuhn
Morey Sullivan	Elna Ensley
Sandy Lawrence	Dan Swearingen
Richard Escobar	Jeanne Layport
Carol Tillman	Joyce Estes
Cathy Long	Dave Timpany
Angie Feyh	Emily Marsh
Nancy Walden	Todd Fritz
Bob Michaelis	Doug Walsh
Virginia Fuemmeler	Rick Miller
Ivan Weichert	Helen Gibbon
Denise Moore	Chris Wempe
Mary Winans	Larry Workman

Thank you all for being loyal members of the DEC!



Bruce Roberts

Bruce Roberts, former DISC Director was named Executive Branch Chief Information Technology Officer in January. Bruce became DISC Director upon the retirement of Don Heiman. Bruce has served state government for 25 years.

When Don Heiman was the DISC director, he occupied four roles. Of course, the DISC director, then the Chief Information Officer (CIO) for the Department of Administration, The Chief Information Technology Officer (CITO) for the Executive Branch, and the Chief Information Technology Architect (CITA).

Currently Denise Moore is the DISC Director and the CIO. Bruce Roberts is the CITO, and Rick Miller, in the KITO office, is the CITA.

The responsibilities of the Executive Branch CITO are outlined in Kansas Statute 75-7205. The CITO's of all three branches of state government, Executive, Judicial, and Legislative are responsible for implementing the Information Technology Executive Council (ITEC) policies.

These policies can be viewed at <http://da.state.ks.us/itec/ITPoliciesMain.htm>. ITEC Policies govern how Information Technology is handled in Kansas.

The Executive Branch CITO reviews and consults with each executive agency regarding information technology plans, deviations from the state information technology architecture, information technology project estimates and project changes and overruns.

The Kansas Statewide Technical Architecture (KSTA) describes the IT

infrastructure that supports the applications used by the state.

The CITO also approves projects with a cost of more than \$250,000 for the Executive Branch. The Kansas Information Technology Office supports the CITO's in the area of projects. Bruce explained that half of his time is spent coordinating and approving projects, depending on the number of projects in progress.

The rest of his time is taken up by a myriad of duties. Bruce monitors agencies to make sure projects are managed well and fit in with the Strategic Information Management Plan (SIM Plan). The purpose of the SIM Plan is to coordinate information technology development throughout Kansas state government, thereby promoting citizen access, information sharing, and improved government performance. The CITA's office is responsible for developing the SIM Plan, project management methodologies, and the statewide information technology architecture.

As the Executive Branch CITO, he is also the Chair of the Information Technology Advisory Board (ITAB). ITAB is made up of senior managers of state information technology organizations along with representatives of private industry and local units of government, and functions as a technical resource to the CITO.

**Division of Information
Systems and
Communications (DISC)**

Phone: 795-296-4886
Fax: 785-296-1168
Email: douglas.quinn@da.state.ks.us

Meeting Our Customer's Needs

Project Topeka

The month of February is set aside each year for Project Topeka fund raising efforts. Our Bureau Coordinators worked very hard to plan fun and creative events. With everyone's participation, we were able to best last year's efforts by more than six hundred dollars! This year we raised \$2,568.27.

Our coordinators did an outstanding job this year. Please take the time to stop by and give your bureau coordinator a pat on the back.

BAS

Lisa Cameron
LaTonya Drakes
Janet Starnes
Janice Yokum
BDAS
Alan Sharp

BOCS

Kevin Greenfield
Scott Wills
BIS
Kelly Ernst
BOT
Cory Jager
Judy Shepherd

KUDOS

Congratulations on a JOB WELL DONE go out to BOCS, BOT and the Operations Center in BIS.

To BOCS and BOT for doing such a great job getting the Legislature set up for this session. BOCS develops a diagram of the offices for everyone working at the Legislature, annotating telephone and computer connections required. They also program everyone's telephone numbers accordingly.

This information is coordinated with BOT for any installations, cross connects, etc. that need to be completed.

The Operations Center did a fantastic job of getting the W-2s for state employees, and retirees printed, folded, and sealed for mailing.

This year there was an added twist to the procedures. They were given

forms that were over sprayed causing them to stick together and jam up the printer. Many of the forms had to be reprinted, and BIS had to wait until the last minute to receive new forms.

They took it all in stride and did whatever was necessary to get the forms out on time.

Congratulations Everyone !!